

# EXIT INTERVIEW



Ribble Valley  
Borough Council

[www.ribblevalley.gov.uk](http://www.ribblevalley.gov.uk)

Name: \_\_\_\_\_

Job Title: \_\_\_\_\_ Scale/Salary: \_\_\_\_\_

Department: \_\_\_\_\_

Immediate Manager/Supervisor: \_\_\_\_\_

Start Date: (dd/mm/yyyy) \_\_\_\_\_

Leave Date: (dd/mm/yyyy) \_\_\_\_\_

Length of Service: \_\_\_\_\_

New Employment Details:

Main Reasons for Leaving:

Any Comments re: Time/Experiences at Ribble Valley Borough Council?

Any improvements/changes recommended in relation to your post or RVBC in general?

What do you believe are the good points of working for Ribble Valley Borough Council?

Are there any negative points of working for Ribble Valley Borough Council?

Where did you hear about or see the advert for your new post?

Had you been actively looking for a new position?

Any final comments?

Date emailed to  
Head of Service:

Date forwarded to  
CMT:

Head of Service Manager Comments:

Head of Service:

Date: